

Maitland Regional Art Gallery Members' Committee

Minutes of Meeting held at the Gallery on

Thursday 8 October 2015

MEETING STARTED: 5:10pm

Present: Dr Jan Noble (Chair), Clr Loretta Baker (arrived at 5:54pm), Brigette Uren, Judy Henry and Gena Parker.

Apologies: Lizzie Mc Laughlin, Gail Johnston, Catherine Kingsmill and Alasdair Smart.

Item 1: **Minutes of the Previous Meeting held 10 September 2015:**

It was moved that the minutes of the meeting be accepted as true and accurate record subject to the following amendments:

Item 4.1 paragraph 3: Finance Report: Correction: 'again due to CIVIL' to be replaced by, 'with late invoices being submitted.'

Item 9: Announcements: Menzies Valuation Day. Correction: date to read '7 November 2015'.

MOVED: B. Uren, SECONDED: J. Henry.

Notes from Meeting at MCC (B. Mortomore) of 17 August 2015.

Due to the absence of L. McLaughlin discussion will be held over to the next meeting.

Item 2: **Business Arising:** NIL.

Item 3: **Correspondence: IN:** NIL; **OUT:** Letter dated 29 September 2015 to Patron, J. Aitchison, MP inviting her to attend the MRAGMC AGM on the 15th October 2015.

Item 4: **Financial Report**

4.1 Treasurer's Report: In the Treasurer's absence B. Uren tabled the Statement of Receipts and Payments for the period 1 July to the 31 August 2015 for review and ratification. It was moved that the Treasurer's report be accepted. MOVED: B. Uren, SECONDED: G. Parker.

B. Uren also presented the DRAFT Statement of Receipts and Payments for the period 1 July 2015 to 30 September 2015 for review. The report was received and will be ratified at the November meeting.

A receipt for Ms J. Aitchison, MP for her \$200 donation to MRAGMC will be forwarded with a thank you letter to Ms Aitchison by G. Parker.

4.2 Business Papers:

I. Business Paper 2015-14. Free Art January Fun Park.

B. Uren tabled a business paper requesting that the MRAGM Committee support the activity Fun Park as part of Free Art Jan-

uary to an upper limit of \$6300 which will cover the expenses for the art tutor facilitator. It was moved that the recommendation be approved. MOVED: B. Uren, SECONDED: G. Parker.

II. Business Paper 2015-15. Christmas Raffle. J. Noble tabled a business paper recommending that MRAG expends up to \$125.00 on behalf of MRAGMC to cover half the cost of the gift voucher. MOVED: J. Noble, SECONDED: J. Henry.

Item 5: **Membership Report:**

The Membership Report for September 2015 and 2014/2015 summary was tabled. There are 760 financial members, 475 expired members, 16 new members and 16 membership renewals for August 2015.

J. Noble signed a letter which will be forwarded to members who joined in December 2014, prior to the review of membership dates, offering them the choice of a 6 or 18 month membership which will bring them into line with the current membership renewal dates.

Item 6: **Progress Reports:**

6.1 Legal Structure/Constitution: Deferred to next meeting.

6.2 Standing Orders First Draft Feedback. Dates for a workshop to discuss the draft Standing Orders will be set at the November meeting.

6.3 Events: Event Co-ordinator 2015/16. The establishment of this position will go to a vote at the AGM.

6.4 Fundraising Tours. Sculpture by the Sea. There are currently 9 people booked on this tour, numbers are expected to increase. The committee discussed ideas for future trips.

6.5 2015/16 Annual Program. The program for the remainder of the 2015 year was distributed at the September meeting.

6.6 Just Party Acquittal. No further action.

6.7 Draft MOU - Feedback/alterations. J. Noble requested that feedback on the MOU should be forwarded in writing to her by the end of the 2015 calendar year.

Item 7: **General Business**

7.1 ARTEL - Advertisements as Income. The committee discussed approaching corporate members to take up the opportunity of having advertising in ARTEL as part of their membership. B. Uren will look at corporate membership opportunities.

7.2 Print Sale - Progress. Preparation for the Print Sale is progressing well and should be finished tomorrow. B. Uren mentioned that 2 prints are slightly damaged and asked that they not be included as they may compromise the quality of the sale. It was agreed that these prints would not be placed in the sale and will be used as prizes in the future.

The committee agreed that the quality of the prints purchased is excellent. Invitations to the event will be sent out by the 23 October 2015. There are still spaces in the roster , committee members were encouraged to help by placing their names on the roster.

7.3 VIP Guest List. Due to the absence of G. Johnston this topic will be discussed at the next meeting.

7.4 Menzies Valuation Day. The date for this event is the 7 November 2015. The committee will sell raffle tickets on the day. Responsibility of the event is Menzies.

7.5 Reciprocal Membership with Art Gallery of NSW. Held over for the November meeting.

Item 8: **Any Other Business:**

8.1 Christmas Party. In C. Kingsmill's absence G. Parker briefed the committee on ideas and costings for the party. Quotes from businesses have been received and were discussed. The committee decided that coffee/tea and slices/cakes were not needed and that non-alcoholic and alcohol sangria could be provided as has been done in the past, B. Uren will discuss with J.P. Ruelle. Numbers for catering should be set at 80 people.

8.2 Nominations for Committee Members - AGM. The committee discussed the nominations for positions on the MRAGMC 2015/2016. B. Uren noted that the early start time of 5pm for the monthly meetings could be stopping people from nominating for positions.

Item 9: **Announcements:** Menzies Valuation Day - 7 November 2015.

Item 10: **Close: 6:41pm**

Dr Jan Noble
Chairperson

G. Parker
Secretary