

**Maitland Regional Art Gallery Members Committee  
Minutes**

**Date:** Thursday 10 November 2016 **Time:** 5pm **Location:** MRAG

**Welcome to Holly Fisher-Bidwell – new Committee Member.**

**Present:** Jan Noble, Sui-Linn White, Alasdair Smart, Sue Groom, Holly Fisher-Bidwell,  
Loretta Baker, Brigitte Uren

**Apologies:** Catherine Kingsmill, Andrea Pugh

Item 1: **Minutes of the previous meeting** Thursday 13 October 2016.

Motion: The minutes of the meeting 13.10.16 be accepted as a true and accurate record.

Moved: B. Uren

Seconded: L. Baker

Item 2: **Business Arising**

See Progress Reports & General Business

Item 3: **Correspondence**

**Out:** To Lizzie McLaughlin with thanks for contribution to MRAGMC particularly for drafting constitution for incorporation.

**In:** Emails – AFFM AGM details; Reciprocal Rights for AFFM Members

Motion: Correspondence be accepted.

Moved: L. Baker

Seconded S-L. White

Item 4: **Financial Report**

4.1 Treasurer's Report  
Presented by A. Smart

Final Statement of Receipts and Payments for September presented.  
Receipts included Membership Fees & Bus Trip income.

Draft Statement of Receipts and Payments for October presented.

This statement includes the Carryover amount from 2015-2016 of \$6,300 for Free Art January that was previously not included and has now been adopted by MCC.

Motion: That the committee ratify the change to Final Members position 2015-2016 of \$82,531.00 presented at the AGM to \$76,232.00 to include the Free Art January amount of \$6,300.

Moved: A. Smart

Seconded: L. Baker

4.2 Business Papers

I. 2016 – 09 AGM & 2016 – 10 Christmas Party - To be presented at December meeting.

II. 2016 – 11 Membership Card Printer Ink

Motion: For Business Paper 2016-11 Membership Card Printer Ink be accepted.

Moved: B Uren

Seconded S. Groom

Item 5:

### **Membership Report**

#### 5.1 Current Membership

Presented By S-L. White

Main Points:

- Two documents presented focusing on 4 sets of data regarding memberships – Current; Expired; Renewals & New. Overall it shows growing gaps in Current and Expired memberships.
- Number of visitors to the art gallery is increasing but not memberships. Why?
- To Do (For further discussion at December meeting)
  - Printed 'Membership Information' Brochure.
  - Increase awareness of activities funded by the membership fees provided by the art gallery.
- Youth Forum members to meet MRAGMC at December meeting.

Motion: Report be accepted.

Moved: S-L White

Seconded: A. Smart

A membership renewal letter will be sent to some members in December.

New and renewed members are being encouraged to use electronic communications to save postage.

Item 6:

### **Progress Reports**

6.1 Incorporation (on hold pending MCC status/merger).

6.2 Draft protocols – No changes required. Protocol for Bus Tours to be done.

6.3 Events Coordinator's Report

MRAGM Christmas Party – Run sheet provided. Committee members to assist gallery staff as needed at the event.

Draft Events Calendar 2017 – to be provided next meeting.

6.4 ARTEL Magazine Secretary's Report – Not available this meeting.

6.5 Print/Art Sale Report

Sales are proceeding well. 57 items sold, total value \$30,488.00

Committee expressed appreciation to Cheryl Farrell for the excellent presentation of the exhibition of works for sale.

6.6 Committee Supporters (See Draft MRAGMC Plan for 2017)

Item 7:

### **General Business**

7.1 Update Committee Member's contact details.

Action: Sue to email an updated contact list to Committee members.

7.2 Draft MRAGMC Plan for 2017

Provided by J. Noble.

Further discussion to take place next meeting.

Action: Everyone to review the draft plan and send comments to Jan.

Item 8: **Any Other Business**

- Lizzie McLaughlin retired from the MRAGMC at the AGM but has offered to remain involved as a consultant in legal matters to the committee. The Committee welcomed Ms McLaughlin's offer to continue her association with the Committee in the role of consultant to the MRAGMC on legal matters and in particular in relation to the proposed move to incorporation.

Motion: To accept L. McLaughlin's offer to act as consultant to MRAGMC.

Moved: A. Smart

Seconded: L. Baker

- Giving Tree – is proceeding well with donations of money as well as promises of equipment and labour for works to be carried out.

Item 9: **Announcements**

Item 10: **Close 6.15pm**