

- LOCATION | TIME: Maitland Regional Art Gallery | 14 June 2018, 5.20pm
- PRESENT: Sui-Linn White, Leeroy Chapman, Andrea Pugh, Sally Denmead, Holly Fisher-Bidwell, Brigette Uren
- APOLOGIES: Clr Ben Whiting, Olivia Sophia, Alasdair Smart
Moved: Brigette Uren / Second: Sally Denmead.
Carried unanimously
- ITEM 1 Acknowledgement of Country
Sui-Linn White acknowledgement of Country
- ITEM 2 Minutes of the previous meeting: 10 May 2018
It was RESOLVED that the Minutes be accepted as a true and accurate record
Moved: Brigette Uren / Second: Holly Fisher-Bidwell
Carried Unanimously
- ITEM 3 **Business arising from the minutes**
1. Meeting with Phil Freeman, MCC Accountant, was cancelled and is to be rescheduled upon A. Smart's return
- ITEM 4 **Correspondence**
Out: NIL
**ACTION: Letters of thanks for the Matinee Fundraiser to be issued to performers.
Brigette to send Sui-Linn White a list of students from Maitland High School**
In: General survey response + one bus trip survey response
- For information: Sui-Linn White met the Lake Macquarie City Art Gallery Friends 14.06.18, noting Maree Skene and Cheryl Farrell offered a delightful tour to the group. Brigette acknowledged the contribution of the Chair given glowing feedback from the LMCAG Director. It was noted the opportunity is nigh to leverage the relationship between the two organisations, and invite them to the Art Sale.
- ITEM 5 **MRAG Update from the Gallery Director**
- Thanks the MRAGM for their support in advocating the Gallery's civic value during the Delivery Plan process. The Delivery Plan was adopted by Council in full 12.06.18. It was keenly noted the number of champions and friends the Gallery has in the community and beyond.
 - The Gallery was awarded the Museums Australia Publication Design Award (MAPDA) for the "Lionel's Place - A Storybook" children's publication, as well as Highly Commended for the branding. In addition, the

Gallery was awarded Highly Commended for the Museums and Galleries National Award (MAGNA) for the "Lionel's Place" exhibition. Brigette acknowledged the contribution of key staff towards these achievements, namely Cheryl Farrell, Anne McLaughlin and Clare Hodgins.

- The Winter program has been so far exceptionally well received, partly reflected in the quick response by Members to renew their membership into 2018/19. Of note is the open Collection Storeroom which is important as there is a notable shift in awareness of the Collection as an asset and additional layer to the MRAG product 'offer'. It is also worthy to note the one-on-one engagement with visitors/staff that highlights meaningful cultural exchange. A survey is underway and will be presented once complete. Cheryl Farrell has been driving this initiative and is to be credited for results to date.
- The staffs have extensive TIL hours that need to be taken in advance of heightened preparation for the Spring program, so please acknowledge that the Gallery has multiple staff tag-teaming leave at this time.
- Brigette identified the opportunity to renew membership to the Australian Federation of Friends of Museums (AFFM) for benefit of relationships with AGNSW Society and professional development opportunities for committee members, particularly young aspiring artists like Leeroy Chapman

It was RESOLVED:

1. That the Director's Report be accepted; and
2. That the MRAGMC renew their subscription to the Australian Federation of Friends of Museums

Moved: Brigette Uren / Seconded: Sui-Linn White

ACTION: Brigette to administer subscription renewal in advance of next meeting

ITEM 6

Financial Report

- 6.1** In absence of the Treasurer, Brigette has drafted the financial statements and identified the final position for April is **-\$4550**. The draft position for May is \$2649, however this does not accommodate commitments exceeding \$5000. Accordingly, **it was RESOLVED that the Financial reports for both April and May be presented as a draft to be ratified at the July meeting**

Moved: Brigette Uren/ Seconded: Holly Fisher-Bidwell
Carried unanimously

ITEM 7

ARTEL Magazine Report

7.1 ARTEL Review

The Magazine Secretary tabled 2 reports: Artel Review (in brief) and a Proposal for a new Artel.

Motion:

1. It was **RESOLVED** to move to a bi-annual publication and to be ratified at the AGM, subject to costings and branding
2. It was **RESOLVED** to produce the Spring issue however suspend the Summer issue whilst the rebranding takes place

Moved: Sally Denmead / Seconded: Sui-Linn White
Carried unanimously

The Chair thanked the Magazine Secretary for her contribution to this holistic review of the publication. Acknowledged by all in attendance

ITEM 8

Membership Report

8.1 Current membership report

53 renewals / Total members - 852
17 new members in May - highest May month since data collected

It was RESOLVED that the Membership Report be accepted as a true and accurate record

Moved: Leeroy / Seconded: Andrea Pugh
Carried unanimously

ITEM 9

Event Coordinator's Report

9.1 Archibald Coach Tour

Acquittal and survey to be tabled at the next meeting, however in brief, 28 guests, great event, lovely atmosphere
24 attended the White Rabbit Gallery
\$450 in raffle income

The Chair acknowledged the efforts of Andrea Pugh and Holly Fisher Bidwell in supervising and coordinating the event.

9.2 Soup & Shakespeare

Committee available - SLW, BU, HFB, LC
BU volunteer support - 3 volunteers
SLW to ask Jenny to use the café area

9.3 Sculpture on the Farm
9 booked so far, which is pleasing given it is not until September.

9.4 Art Sale
The Sub-committee did not meet this month.

Actions: Sui-Linn White to ratify the Art Sale Guidelines in advance of next meeting
Attention to be given to the Art Sale at next meeting

It was RESOLVED to accept the Event Coordinator's Report

Moved: Andrea / Second: Leeroy Chapman
Carried unanimously

ITEM 10

Strategy Planning Session

10.1 Report on Strategy Planning Session held 30 May

The Chair presented the discussion points from the Strategy Planning Session, distributed to the committee
As the key areas of the Draft Action Plan

It was RESOLVED that the Draft Action Plan be accepted with the addition of communication as the basis for further development at another strategic planning meeting

Moved: Sui-Linn White / Seconded: Andrea Pugh

Action: attend planning meeting on Monday 2nd July 11.30am

ITEM 11

Announcements: NIL

Next ordinary meeting: Thursday 12 July 2018 at 5pm.
Leeroy Chapman and Brigette Uren will be apologies

Meeting closed at 7.15pm